



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

May 14, 2024

Dix

PRESENT: Mayor Aletha Howes, Councilmembers Paula Dix, James McCarthy, Tom Stowe, and Brad Wheeler.

EXCUSED: Councilmember Stacy Saal.

STAFF: Clerk/Treasurer Sue Ann Spens and Town Engineer/Planner Stacia Shroeder.

GUESTS: David Chang.

Mayor Howes called the meeting to order at 7pm.

MINUTES: Councilmember Stowe moved to approve the April 2, 2024 minutes as amended. Councilmember Wheeler seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

CLAIMS: Councilmember Stowe moved to approve the May 14, 2024 Claims Register for check numbers 16522 through 16541 in the amount of \$67,897.68. Councilmember Wheeler seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Councilmember Wheeler moved to approve the Corrected February 13, 2024 Claims Register for check numbers 16460 through 16481 in the amount of \$27,325.72. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

The correction was needed because the amount paid to the IRS did not match the amount on the original register.

Councilmember Stowe moved to approve the Corrected April 2, 2024 Claims Register for check numbers 16503 through 16521 (including check number 16518 voided for a payee error) in the amount of \$24,457.85. Councilmember Wheeler seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

The correction was needed because the original register included a check that was voided during the April meeting.

CLERK'S REPORT:

REVISED COUNCIL-MEETING CALENDAR: Clerk/Treasurer Spens asked Councilmembers to review the revised meeting calendar and let her know if they have conflicts for meetings they are scheduled to host.

SURVEY - PROPOSED REPUBLIC SERVICE CHANGES: Clerk/Treasurer Spens reported that staff circulated an informal survey seeking input about a proposed change that

would increase the pickup frequency for recycled and yard waste from every two weeks to every week. She noted that there were 41 respondents with no duplicate household members.

- 16 support the change for recycled waste, and 10 of those also support the change for yard waste. (The other 6 did not mention a preference.)
- 25 do not support making the change. Most gave no reason, but a few mentioned not wanting to pay the added cost.

PAYSTAR ONLINE PAYMENT SERVICE: Clerk/Treasurer Spens reported that she was contacted by a representative of Paystar, a company that offers online bill payment options, including automatic payments. She explained that there is a \$500 sign-up fee to start the service and a \$35 ongoing monthly fee. She commented that our current “homegrown” method still works with little effort, and that most customers who want to pay online do so through their bank’s online billpay service but noted that the Council may wish to make a change to simplify the billing process in the future. It was the consensus of the Council not to make a change at this time, recognizing that what we use works and that our budget will be stretched thin over the next couple of years by a couple of needed infrastructure projects.

ANNUAL REPORT TO THE STATE AUDITOR’S OFFICE: Clerk/Treasurer Spens reported that she submitted the Town’s Annual Report for 2024. The deadline for submittal is May 29, 2024.

MARSHAL’S REPORT: Mayor Howes reported that she will participate in the next meeting of KCSO contract cities to discuss the situation between Burien and KCSO regarding KCSO’s refusal to enforce a city ordinance.

Tom Garvey described his recent encounter with a KCSO Deputy during the recent WABA Beach Clean Up. The deputy lives near Beaux Arts and drives through regularly.

WATER REPORT: Councilmember Wheeler reported that Water Supervisor Durr is meeting with a resident tomorrow about the tank-overflow issue. He also reported that Water Superintendent Roger Lillejord has installed a meter at 5 Corners and repaired the supply line. Clerk/Treasurer Spens will add this new meter to the meter-reading cycle.

WABA REPORT: Mayor Howes reported that she met with new WABA President Jonty Neal and discussed several topics, including the differences between the Town and WABA, the benefits of WABA being a private entity separate from the Town, and other current issues facing Beaux Arts, including the State Legislature’s push for increased housing density.

Elizabeth Leider, WABA’s new clerk, commented that WABA is planning to create their own newsletter that will focus on new residents and offer more details about WABA than the Town’s newsletter currently does.

Tom Garvey reported that WABA is working on a private bond to fund dock repairs that will be open only to Villagers. He added that WABA has enough money in reserves now to begin work on the C Dock.

APPEARANCES: None.

PUBLIC HEARING: SCOTT REQUEST FOR BOUNDARY LINE ADJUSTMENT (BLA# 24-01): Mayor Howes opened the public hearing at 7:36pm and briefly described the request and the Council's process for reviewing and acting on it.

Town Engineer Stacia Schroeder explained that Walter and Sarah Scott seek to adjust the boundary line between the properties they own at 2845 and 2855 103rd Ave SE. The BLA will shift approximately 3000 square feet from 2855 103rd SE to 2845 10rd SE so that they can replace the existing structure on 2845. All structures on 2855 will remain in conformance with Zoning Code rules despite its reduced size. Driveways for both properties will remain as they are. Stormwater connections for both properties currently use an existing collector on WABA property.

As there were no questions, Mayor Howes closed the public hearing at 7:49pm.

MOTION: Councilmember Stowe moved to approve the Scott's request for a Boundary Line Adjustment subject to the conditions outlined in Town Engineer Schroeder's staff report dated April 24, 2024. Councilmember Wheeler seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

MIDDLE HOUSING PUBLIC PARTICIPATION PLAN: Deputy Clerk Addie Tych has prepared a Middle Housing Public Participation Plan as required by the Town's grant from the Department of Commerce. The Middle Housing Public-Participation Plan is an integral part of the process of writing our middle-housing ordinance (HB1110) though it is more a guidance and does not obligate the Town. The Planning Commission has already reviewed and approved the proposed plan it. Once the Council approves it, She will forward the plan to the Department of Commerce.

MOTION: Councilmember Wheeler moved to adopt the Middle Housing Public Participation Plan as written. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

STATUS REPORT – 2024 COMPREHENSIVE PLAN UPDATE: Town Planner Schroeder described the changes underway in the draft of our plan and noted that the draft must be submitted to the Department of Commerce for review by June 15, 2024. She added that we remain on track to adopt the final version in December 2024.

PROPOSED RESOLUTION NO. 335 UTILITY DESIGN, CONSTRUCTION AND COST SHARE INTERLOCAL AGREEMENT WITH BELLEVUE: Clerk/Treasurer Spens reminded the Council that this agreement has been in the works for several months and that Councilmembers Wheeler and Stowe have played integral parts in that process. According to the Town Attorney, the agreement is nearly ready to be signed. Because time is of the essence, the resolution is written to authorize the Mayor to execute it pending final approval by the Town Attorney.

MOTION: Councilmember Wheeler moved to adopt Resolution No. 335 authorizing the Mayor to execute a Utility Design, Construction, and Cost Share Agreement with the City of Bellevue. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

MAYOR AND COUNCILMEMBER REPORTS:

GREENSPACE MAINTENANCE: Councilmember Dix reported that Elvis Landscaping has started work maintaining our current paths. She is working to find someone to water the new trees and ensure their survival through the summer months.

GLEN PATH IMPROVEMENTS: Councilmember Dix reported that she has received several bids for implementing the Glen Path design. From those, she has chosen:

1. Encore to clear the existing trees and plants and regrade the available space for a bid price of about \$20,800 plus tax.
2. Lumo Landscaping to install the new pathway and new trees and plants for a bid price of about \$21,200 plus tax.

These figures align with the money budgeted for this project.

Councilmember Dix and Clerk/Treasurer Spens will prepare contracts for both entities and bring them to the Council for approval in June.

LAUREL ABATEMENT: Councilmember Dis reported that she has been in contact with Applied Ecology for laurel abatement work that would cost about \$900. Abatement would involve the application of chemicals to laurel roots. Mayor Howes commented that she wanted to see documentation that the chemicals used would not enter the Town's aquifer.

FUNDING FOR LARGER PAVING PROJECTS: Councilmember Wheeler reported that he plans to attend an upcoming TIB funding workshop to learn more about the process.

1ST QUARTER 2024 TREASURER'S REPORTS: Councilmember McCarthy reported that he has reviewed and approved the 1Q2024 Treasurer's Reports.

AWC TRAINING: Mayor Howes reported that she attended training for dealing with meeting disruptions and unwanted guests.

LOBBYIST REPORT: Mayor Howes reported that the lobbyist is making progress on requirements related to Transit Oriented Development and mitigating the impact of those requirements on the Town.

NEXT MEETING: The next Council meeting is scheduled for Tuesday June 11, 2024 at Councilmember Saal's house.

ADJOURN: Councilmember Wheeler moved to adjourn the meeting at 9:09 pm. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens
Clerk/Treasurer