



## TOWN OF BEAUX ARTS VILLAGE

### TOWN COUNCIL MINUTES

March 14, 2017  
Stowe

Mayor Leider called the meeting to order at 7:00 pm.

**PRESENT:** Mayor Leider, Councilmembers John Gillem, Mike Hillberg, Cynthia Hudson, and Tom Stowe.

**EXCUSED:** Councilmember Wade Morlock.

**STAFF:** Clerk-Treasurer Sue Ann Spens.

**GUESTS:** Water Dept Supervisor Bob Durr, Planning Commissioners Paula Dix and Kim Moloney; former Planning Commissioner Jan Johnston; WABA Secretary Susan Bogert.

**MINUTES:** Councilmember Hillberg moved to approve the February 14, 2017 minutes, as amended. Councilmember Stowe seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

**WARRANTS:** Councilmember Stowe moved to approve the March 14, 2017 warrants, numbers 10396 through 10413 in the amount of \$13,235.80. Councilmember Hillberg seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

#### **CLERK'S REPORT:**

**EMAIL AND WEBSITE:** Clerk-Treasurer Spens asked the Council to consider a proposal to switch to another email provider and website host. Currently, our email and web hosting services are from the same provider, and while we haven't had any serious service issues, she has some concerns and is proposing the changes for several reasons:

- At least one Councilmember has been in need of a password reset for more than two weeks with no response from the service provider to her emails or phone calls.
- She has tried to connect with our current provider about providing true email archiving services and has been unable to get a response to finalize this service.

Ms. Spens' proposes the following:

- (1) Move the Town email accounts to a regular email service provider, e.g. BlueHost. We would get higher quality service (help is available 24/7 by phone) at a slightly higher price (\$360 per year for 10 boxes vs. \$302 per year now).
- (2) Add archiving through Barracuda for another \$300 per year (\$30 per user per year, which is the price that our current provider quoted us).
- (3) Move the Town website to a regular web hosting service (\$80 - \$100 per year). Our current website is built using MS FrontPage, which Microsoft stopped supporting at least 5 years ago, largely because it no longer meets industry standards. It is becoming difficult to find hosting companies that are able/willing to handle MSFP-based sites, but migrating to a new platform takes more time and expertise than she can devote to the project. There are a

number of website builder platforms available online that are simple to maintain, e.g wix, that would spruce up our appearance without making updates difficult. The \$80 fee buys us server space, access to industry-compliant software, and allows us to continue to use our customer domain name.

The proposal would be implemented with the help of Arne Haslund, who has provided IT support to Hunts Point and Yarrow Point for several years and has helped us on occasion with simple problems. Mr. Haslund estimates that he can convert our MSFP-based website to a wix-based site, set up email accounts with the service provider of our choice, and establish the archiving service for \$1500 to \$2000 (about 15 to 20 hours of work). Ms. Spens estimates that the changes can begin this Spring and be complete by Summer.

It was the consensus of the Council that this change makes sense. They asked Ms. Spens' to pursue implementation with Mr. Haslund.

**WASHINGTON STATE EMERGENCY MANGEMENT:** Clerk-Treasurer Spens reported that King County has approved a final form of the WebEOC document, which she has ready tonight for Mayor Leider's signature.

**NEW METER READERS NEEDED:** Clerk-Treasurer Spens reported that she received four applications in response to the newsletter/mailstand posting for meter readers to replace Ian and Max vandeKamp. She has scheduled interviews and plans to hire someone before next month's Council meeting.

**BANK OF AMERICA REPLACEMENT:** Clerk-Treasurer Spens reported that she has made contact with representatives from three banks: Banner Bank, Umpqua, and Washington Federal. All three sound promising and are providing proposals based on the list of needed services that she drafted. Once the proposals are received, she will share them with Mayor Leider and Councilmember Gillem so that we can make a final decision by the end of March and start actively working on the transition away from BofA.

**MARSHAL'S REPORT:** No report.

Water Supervisor Bob Durr mentioned that he recently saw an appeal from Sheriff John Urquhart asking for donations to purchase AFD units. The Sheriff's goal is to get a unit in each of the 420 patrol cars operated by the King County Sheriff's Office. Mr. Durr suggested that the Town consider making a donation to the gofundme page established for this purpose. The Council expressed concern about making a direct donation from the Town, particularly since there is no way to be sure that Town residents would benefit directly from that donation. However, they agreed to encourage donations from individual citizens.

**WATER REPORT:** Water Supervisor stated that there are no issues to report. He is ready to begin final engineering work for the water line replacement near 103<sup>rd</sup> SE.

**WABA REPORT:** WABA Secretary Susan Bogert reported that WABA plans to treat for milfoil this summer, but there is no date set for the treatment application. She also reported that the Department of Fish and Wildlife plans to conduct fish counts in April; this year's Beach Moms will be Marji Jochums, Candice Soderquist, and Jennifer Heintz; the summer

picnic is schedule for July 29<sup>th</sup>; and Chuck Lowry continues work on the beach BBQ.

**APPEARANCES:** None.

**PUBLIC HEARING – PROPOSED SHORELINE PERMIT FOR WABA:** Mayor Leider gave a brief overview of the proposed dock work. Councilmember agreed that the proposed work seems straightforward.

Mayor Leider then opened the public hearing at 7:20 pm. As there were no public comments, he closed the public hearing at 7:22 pm.

**MOTION:** Councilmember Stowe moved to approve WABA’s request for a Shoreline Substantial Development Permit with the following conditions:

1. All mitigations associated with the Mitigated Determination of Non-Significance issued on January 10, 2017 are incorporated into this approval.
2. A Building Permit from the Town of Beaux Arts Village is required.
3. Prior to issuance of the Building Permit, the Applicant shall submit a copy of the Hydraulic Project Approval from the Washington State Dept of Fish & Wildlife and a copy of the approval letter from the US Army Corps of Engineers.

Councilmember Gillem seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

**RECENT PLANNING COMMISSION WORK ON ZONING CODE / DESIGN**

**GUIDELINES:** Mayor Leider recapped the Council's discussion of this topic at the February Council meeting and reported that he plans to attend the upcoming Planning Commission meeting this Thursday to share the Council's thoughts on these two important topics.

Councilmembers shared the following concerns as part of a continued discussion of the topics:

- The proposed change in the definition of "impervious surface" will create new non-conformities on properties through no action of the property owners. Planning Commission Chair Paula Dix noted that the proposed change will bring the Town's definition in line with State law but added that Town Planner Mona Green will be able to better clarify the reason for proposing this change. Planning Commissioner Kim Moloney added that Ms. Green explained to her that the issue is related to the volume of stormwater running off lots into the Town's stormwater system. It was suggested that there may be other options for addressing this concern, including mitigating stormwater runoff with landscape features or adding systems to detect/collect stormwater runoff.
- The proposed change in GFAR calculations may create new non-conformities; the Council would like to see the impact of the proposed change. Ms. Dix noted that the Planning Commission's thought was to create regulations that reduce (or soften) the "looming feeling created by the larger homes that our code currently allows and that are becoming more popular in Beaux Arts. Former Planning Commissioner Jan Johnston shared a sketch depicting the difference in appearance of a slope roof vs. a flat roof for the same total structure height.
- The proposed code touches on minimum lot size but makes no mention of a minimum

width.

- The proposed code changes do not contemplate a change in the current minimum lot size despite the fact that nearly 40% of the lots in Beaux Arts may be smaller than the current minimum.

Ms. Dix and Mayor Leider will bring these concerns to the Planning Commission's upcoming meeting for further review.

**PROPOSED ORDINANCE NO. 428 CERTIFIED LOCAL GOVERNMENT:** Clerk-Treasurer Spens reported that suggested amendments made at the February Council meeting are incorporated into the version presented tonight. She also reported that Town Attorney Stewart has completed his review and approved the ordinance as to form.

**MOTION:** Councilmember Stowe moved to pass Ordinance No. 428 establishing guidelines for historic preservation and adopting regulations for certification by the State of Washington as a Certified Local Government for the purpose of providing property-owner incentives to preserve and protect historic properties within the Town. Councilmember Hillberg seconded. Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

The Council expressed kudos to Paula Dix for her hard work in finding this potential solution to the loss of historical structures in Beaux Arts and for shepherding this ordinance through the various steps and bodies to approval. Ms. Dix asked for a copy of the fully signed ordinance in both hard copy and scanned format.

**VILLAGE HALL PRESENTATION:** Councilmember Stowe reported that he is still working on a rough estimate for a 1200 to 1500 sq. ft. building. This discussion will remain an ongoing Council topic.

**NEIGHBORHOOD TRAFFIC MITIGATION:** Mayor Leider reported that the Town can purchase three traffic counters for about \$20,000. The units are radar based and operate on batteries, so they would be easy to move to a variety of locations as needed. The Council would like more information before making a decision to purchase.

Councilmember Hudson reported that the committee is still looking at the possibility of restricting southbound traffic on 108th Ave SE south of Bellevue High School.

Councilmember Stowe commented that he remains concerned that the committee is not responsive to comments from the Beaux Arts members and has no objective means of determining where or when conditions have changed sufficiently to justify restrictions.

**MAYOR AND COUNCILMEMBER REPORTS:**

**EARLY SPRING CLEAN UP:** Councilmember Hudson reported the Spring Clean Up was a success, and the dumpsters were full of debris by the end of the weekend.

**MAP YOUR NEIGHBORHOOD:** Councilmember Hudson reported that work continues on this important piece of the Town's emergency-response planning. Four of the Town's nine blocks have captains in place who intend to continue.

**ROW TREES:** Councilmember Gillem reported that there is a tree leaning over the Golf Cart sign on the west side of 104th Ave SE.

**OTHER ROW WORK:** Councilmember Hillberg reported that the juniper along the 105th Ave SE curve has been cut back to improve visibility at that corner. He also noted that there appears to have been some illegal tree cutting along the Angle Path and the 104th Path.

**SE 29TH AND 106TH PL SE ROW:** It was reported that the stop sign on westbound SE 29th Street at 106th Pl SE is obscured by the laurel growing on the ROW. The laurel needs to be trimmed away from the sign, and the property owner needs to be advised that significant trimming is needed to return the laurel to the space the property owner agreed upon several years ago with Town officials.

**OTHER ROW IMPROVEMENTS:** Councilmember Hillberg reported that he is continuing to work with Lauchlin Bethune to put together a contract for proposed ROW work. He is also working with the Town Arborist to review several trees and determine what work, if any, they may need.

**GRANT FOR STORMWATER SYSTEM IMPROVEMENTS:** Councilmember Stowe reported that we are still waiting for FEMA's final decision about funding this project.

**REQUEST FOR CROSSWALK STRIPING:** Councilmember Stowe reported that the crosswalks on the 104th/SE 28th/105th arterial will be restriped when weather permits.

**NEXT MEETING:** Clerk-Treasurer Spens reminded the Council that the next regular Council meeting is scheduled for 7:00pm on Tuesday April 11, 2017. Because that date falls during Spring Break for the Bellevue School District, Councilmember Hillberg will host the meeting (in lieu of Councilmember Gillem, who will host the May 9<sup>th</sup> meeting instead).

**ADJOURN:** Councilmember Hillberg moved to adjourn the meeting at 8:25 pm. Councilmember Gillem seconded.  
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens  
Clerk-Treasurer