



## TOWN OF BEAUX ARTS VILLAGE

### TOWN COUNCIL MINUTES

May 10, 2016  
Gillem

Mayor Leider called the meeting to order at 7:00 pm.

**PRESENT:** Mayor Richard Leider, Councilmembers John Gillem, Mike Hillberg, Cynthia Hudson, Wade Morlock, and Tom Stowe.

**EXCUSED:** None.

**STAFF:** Clerk-Treasurer Sue Ann Spens.

**GUESTS:** Water Department Supervisor Bob Durr, Mike Ryan, Zone 1 Emergency Management Coordinator for King County, resident Paula Dix.

**MINUTES:** Councilmember Morlock moved to approve the April 12, 2016 minutes, as amended. Councilmember Hillberg seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

**WARRANTS:** Councilmember Gillem moved to approve the May 10, 2016 warrants, numbers 10154 through 10169 in the amount of \$18,006.67. Councilmember Hudson seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

#### **CLERK'S REPORT:**

**STANDARD DETAILS FOR ROAD REPAIRS:** Clerk Treasurer Spens reported that Stacia Schroeder was able to put together road-restoration drawings just a few days ago. Ms. Spens noted that Brenda O'Neill with Kolke Consulting Group sent one suggested change for Ms. Schroeder, which has been forwarded. Ms. Spens will confirm with Town Attorney Stewart whether the standards should be adopted as a policy, as a condition for all commercial ROW permits, or incorporated into the Commercial ROW Code.

**STATE BUILDING CODE UPDATES:** Clerk-Treasurer Spens reported that updates to the State Building Code will go into effect on July 1, 2016. Building Official Crystal Kolke will prepare an ordinance to adopt the updated code for Council discussion and action in June.

**2015 ANNUAL REPORT:** Clerk-Treasurer Spens reported that she forwarded the 2015 Annual Report with supporting documentation to Councilmember Gillem for his review prior to submitting the report to the State Auditor's Office. Councilmember Gillem stated that he has reviewed the report and found it to be accurate and ready for submittal. The deadline for submitting the Annual Report is May 29, 2016.

**AWC LOSS PREVENTION GRANTS:** Clerk-Treasurer Spens reminded the Council that the Association of Washington Cities is again offering loss-prevention grants to member cities. Each grant is worth up to \$1,000, and we are eligible for up to five grants. She added

that she has learned since last month that AWC is using a rolling deadline for these grant applications, so we can apply anytime between now and the fall, provided the work is completed and reimbursement requested by November 30<sup>th</sup>. Councilmembers asked Ms. Spens to review the grants that were replaced by other work last year and reapply for that work as well as applying for grant to perform tree work needed for safety.

**GOLF CART ZONE:** Clerk-Treasurer Spens reported that Golf Cart Zone signs have been received; Bill Beck will install them at the three vehicle entrances to town. Councilmember Gillem added that Robert Heintz has ordered stickers.

**MARSHAL'S REPORT:** Town Marshal Scott reported that while the Town had been experiencing an average of two burglaries and two car prowls per year, we only had one car prowl this past year. He attributes the reduction to vigilance on the part of Villagers, who are not only noticing unusual behavior but also recording important information (descriptions, license plate numbers, etc.) and reporting it to the police.

He reported that parking concerns, particularly in the vicinity of construction projects, have been on the rise. He reminded everyone that obvious parking infractions, especially those that create safety issues on our narrow roads, should be reported to the King County Sheriff's Office so that enforcement action can be taken. It was the consensus of the Council that if parking issues at construction sites pose an ongoing problem, the Building Department can also take action.

**WATER REPORT:** Water Supervisor Bob Durr reported that there are no problems in the Water Department, but he has been getting questions about lead in drinking water due to the news reports concerning Flint, Michigan. He commented that the Beaux Arts Water Department tests for lead in our water supply according to the guidelines set by the Washington State Department of Health (WSDOH) and that he is not aware of any test results that would indicate a latent lead problem. He added that to his knowledge, there is no lead piping in our water-distribution system, though some of the older piping in people's homes may have lead solder. Governor Inslee has asked the WSDOH to work with water utilities to find a way to identify the lead components in each water system and to develop a five-year plan for replacing those components with non-lead materials.

**WABA REPORT:** Councilmember Gillem stated that WABA Secretary Susan Bogert is unable to attend tonight's meeting and reported the following on WABA's behalf:

- Parking rules at the beach will be enforced, and cars parked without stickers or guest passes may be towed. In addition, rules for dogs at the beach go into effect after Memorial Day, and night-security patrols will begin then as well.
- WABA has revised its rules to accommodate golf carts. Interested persons should contact the WABA Clerk for more information.
- The lifeguard begins regular beach duties on June 18<sup>th</sup>.
- The Beaux Arts Racing Fleet will host a C-15 Regatta from July 1<sup>st</sup> through 3<sup>rd</sup>.
- Milfoil treatment is scheduled for May 14<sup>th</sup> or 21<sup>st</sup> and June 18<sup>th</sup> or 25<sup>th</sup>.

**APPEARANCES:** None.

## **COMMUNITY BRIEFING ON EMERGENCY PREPAREDNESS AND**

**MANAGEMENT:** Councilmember Hudson introduced Mike Ryan, the Zone 1 Emergency Management Coordinator for King County, and stated that she asked him to attend this meeting so that the Council can become more familiar with how our emergency-preparedness and response plans fit into the greater regional plans and what regional resources may be available to us to help in our ongoing planning efforts.

Mr. Ryan began by describing the organization of emergency-management zones in King County and then explained that his primary purpose in coming to tonight's meeting is to help the Town learn about resources available to us for emergency management. He commented that the Town's Hazard Mitigation Plan, which is annexed to King County's HMP, and our Comprehensive Emergency Management Plan (CEMP) are valuable beginning points for planning efforts. In particular, our HMP identifies primary threats that are essentially the same as the rest of this region, i.e. earthquakes, winter storms, wind, and fire (urban forest).

Mr. Ryan commented that the most devastating of these, earthquakes and fire, tend to be "no-notice" threats in that there is little to no warning of the disaster. In addition, in the event of a regional disaster, we shouldn't expect assistance from neighboring communities, since they will be addressing their own challenges. This means that advance planning is a must. It also means that citizens need to prepare to cover their own needs for the first three to five days after the event occurs.

Mr. Ryan then described the Cascadia Rising exercise that will take place in early June as a test of preparedness and communications.

Mayor Leider noted that the Town's CEMP is a starting point, but that any plan needs to be specific and directly useful to those who must execute it when a large-scale disaster happens. Mr. Ryan stated that the Map Your Neighborhood program, which is based on a Block Watch model similar to what Beaux Arts has had for many years, will be of particular benefit to the Town. He added that because Beaux Arts is a strong community, our lines of communication and some of the needed response organization is already in place.

Councilmember Hudson commented that she plans to organize at least one Map Your Neighborhood meeting in September when the remodeled Enatai Elementary School opens. Mr. Ryan added that Beaux Arts should consider using FEMA training materials to supplement our community training efforts.

Councilmember Hudson asked Mr. Ryan if the Town should consider switching its police services contract to Bellevue for better response coverage. Mr. Ryan answered that under the state's mutual-aid agreements, Bellevue would be a first responder to Beaux Arts due to its proximity, though there could be other advantages to the arrangement.

Mr. Ryan summed up his remarks by stating two recommendations for Beaux Arts:

1. Communicate the Map Your Neighborhood materials and Emergency Resource Guide to all residents so they can begin their personal preparations.
2. Request resources to coordinate response needs from any and all sources.

Mayor Leider thanked Mr. Ryan for attending the meeting. He then commented that Beaux

Arts is a very independent community, but it is also a very involved community that tends to be action oriented. He and the Council appreciate any and all help that Mr. Ryan is able to offer through his position with King County. Mr. Ryan suggested Marcus Deyerin, King County's 2016 Cascadia Rising Exercise Coordinator, as another source of vital emergency-planning information.

**MAYOR AND COUNCILMEMBER REPORTS:**

**ROW MAINTENANCE:** Councilmember Stowe reported that in a recent decision by the State Supreme Court, King County was held liable for failure to maintain sight distances for vehicles and pedestrians along their rights-of-way. This decision makes it more important than ever for the Town to take a more proactive approach to maintaining visibility, including notifying residents about keeping hedges on the ROWs trimmed well back from the roadway.

**SOUND TRANSIT REPLY RE: AQUIFER PROTECTION:** Councilmember Stowe reported that he finally received a response to his questions about potential impacts on the Town aquifer during East Link construction. Luke Lamon, Sound Transit's Community Outreach Specialist, wrote that the Sound Transit design team has assumed a very low likelihood of any adverse effect to the aquifer as a result of their construction. Once they have a contractor on board and dewatering plans are being discussed, Sound Transit will make arrangements to get together with representatives of the Town to share any updated information.

**SOUND TRANSIT 3 PLANNING:** Councilmember Stowe reported that Sound Cites Association has asked for member feedback on the ST3 draft that is headed for the ballot this fall. He asked Councilmembers to send him their comments, if any.

**SOUTH BELLEVUE TRAFFIC MITIGATION:** Councilmember Stowe reported that Bellevue will hold a meeting tomorrow night on plans for mitigating traffic through South Bellevue during Sound Transit construction. He asked that the newsletter include a reminder that the Town is seeking a third representative and directing anyone interested in serving to contact him. The committee's work will end in November with recommendations sent to Bellevue and Sound Transit.

**WATER DEPARTMENT / STREET DEPARTMENT SUPERVISION:** Councilmember Stowe reported that he is concerned that both Bob Durr and Bill Beck may retire from their duties as Water Department Supervisor and Water/Street Superintendent in the near future. Bill Beck has trained someone to handle his Water Department duties during Bill's vacations, but there is no one yet available to take over Street Department duties. Councilmember Stowe thinks the Council should start looking for replacements as soon as possible.

**FALLEN TREE LIMBS ON SE 29<sup>TH</sup> ST:** Councilmember Hillberg reported that a tree on the SE 29<sup>th</sup> St ROW dropped a large branch. Tree Solutions has assessed the tree's health and recommends a crown reduction, which is best performed in the Fall. He will monitor the tree and schedule the work to take place sooner, if conditions warrant.

**DNR TREE INVENTORY:** Councilmember Hillberg reported that his review of the inventory information continues as he works to clarify how to interpret the information. He thinks that some of the trees identified for removal by the Town may actually be WABA

trees, Bellevue trees, and even private trees. He added that he and Haley Galbraith at Tree Solutions working on a plan to identify the higher risk trees in the data provided so that those can be targeted for pruning first.

**ROW MAINTENANCE:** Councilmember Hillberg reported that Signature Landscape Services has been working along 108<sup>th</sup> and on the water-tower lot. He added that some planting has been done at the water tower lot, but before much more happens, he wants to put together a plan for this area. The Corras are interested in helping, so he will discuss ideas with them.

**ANGLE PATH:** Councilmember Hillberg reminded the Council that he will have an update on this project for the Council in July.

**107<sup>TH</sup> SE “ISLAND”:** Councilmember Hillberg reported that BDR, the builder of the house at 2807 – 107<sup>th</sup> Ave SE, removed the mature salal plants from the base of the fir growing in the middle of that street without permission. Crystal Kolke, the Town’s Building Official, has notified BDR that the salal must be restored to the Town’s satisfaction, but additional action may be needed to ensure that any replanting survives. Councilmember Hillberg and Building Official Kolke will work out the best solution for ensuring that the area is replanted, that the new plants are watered to ensure long-time survival, and that the person who buys the house from BDR doesn’t get stuck with these responsibilities.

**TOWN CLEAN UP:** Councilmember Hudson reported that clean-up planning is nearly complete, but he has not been able to find a volunteer to handle the mobile donut delivery. He also mentioned that he is considering focusing volunteer efforts on the Fall Clean Up and not having an organized Spring Clean Up each year. He would still arrange for the dumpsters to be delivered for residents to use.

**COMCAST FRANCHISE:** Councilmember Morlock has agreed to review the Comcast franchise agreement and work on its extension or replacement. Councilmember Stowe will provide background information to assist in this task.

**1Q2016 TREASURER’S REPORTS:** Councilmember Gillem reported that he has completed his review of the 4<sup>th</sup> Quarter Treasurer’s Report and supporting documentation and found them to be accurate, complete and in balance.

**YTD BUDGET REVIEW:** Councilmember Gillem announced that he will present a review of the Town’s budget performance year-to-date in July.

**TRAFFIC ENFORCEMENT:** Mayor Leider remarked that the Town has not issued a single traffic ticket in the three years and wondered if it time to make use of that enforcement method for controlling speed on Town streets.

**NEXT MEETING:** Clerk-Treasurer Spens reminded the Council that the next regular Council meeting is scheduled for 7:00pm on Tuesday June 14, 2016 at Mike Hillberg’s house.

**ADJOURN:** Councilmember Morlock moved to adjourn the meeting at 8:40 pm.

Councilmember Hillberg seconded.  
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens  
Clerk-Treasurer