



TOWN OF BEAUX ARTS VILLAGE

PLANNING COMMISSION

MINUTES

October 16, 2014

J. Johnston

Present: Chairperson Jochums, Commissioners Jeff Kendall, Jan Johnston, Paula Dix

Excused: Commissioner Bennet Yen

Staff: Planner Mona Green, Deputy Clerk Angela Kulp

Guests: Resident Cynthia Hudson, Councilmember Mike Hillberg

Chairperson Jochums called the meeting to order at 7:03pm.

Minutes: Chairperson Jochums moved to approve the September 18, 2014 minutes as written. Commissioner Dix seconded. Vote: 4 For, 0 Against. Motion carried.

Deputy Clerk Kulp reported the Council appointed and confirmed resident Paula Dix as our newest commissioner at their October Council meeting. Deputy Clerk Kulp noted Ms. Dix would complete Commissioner Stratton's term remainder through 2014, and an additional reappointed term. The Commission welcomed Ms. Dix. New resident Cynthia Hudson explained she came to listen and learn more about her new community.

Old Business: Comprehensive Plan Review

Planner Green explained the Comprehensive Plan and its review for the state's mandated compliance. She noted the previous redline copy has been cleaned up, and meets the state requirements. She explained the Comp Plan serves as the Town's overall framework reference, and is consistent for everything else we do. She noted grant applications also reference Comp Plans.

Public Hearing: Opened at 7:09pm. There were no public comments.

Public Hearing: Closed at 7:11pm.

The commissioners reread through the draft as new Commissioner Dix raised a few clarification points, which Planner Green redlined during discussion. Planner Green will bring a clean, redlined copy to the November meeting for the Commission to review again before giving the Council a recommendation. Planner Green will also add annotations to the current draft, at Councilmember Hillberg's suggestion.

New Business: ROW Parking

Deputy Clerk Kulp clarified the Council's parking ordinance concerns for the commissioners. She explained there is not a general increase in parking issues, and problems are isolated primarily to one area. However, with a review of that problem area, the Council wants to make sure we are being consistent in our application of parking policies as well as recognizing the unique nature of various areas of the town.

The Council therefore suggested a "once over" review of the Town parking code in order to see whether there are any other areas merit review or refinement.

She reported Mayor Leider agrees it would be a good idea to involve the Bellevue Fire department on a "safety check" but the commissioners should keep in mind they will prefer that we have more code-compliant streets. Since the Village does not want to widen existing streets for compliance, the review should be how we best meet their fire and safety needs, given the fixed constraints of our existing, narrow, tree-lined lanes, street-ends, and turn-arounds. The commissioners agreed with Mayor Leider's perspective and focus. Deputy Clerk Kulp explained she already contacted the Bellevue Fire Marshal for the safety audit data the commissioners requested. She noted expectations of Bellevue's response soon, so this data should be available for reference by the next meeting. She confirmed Councilmember Hillberg would also receive a copy of this data for his work with CREÄ Affiliates on the ROW Master Plan as requested.

Deputy Clerk Kulp also distributed copies of municipal codes to the commissioners, for reference of Chapter 10.10 Parking, and Chapter 12.15 Right-of-Way Code. Commissioner Johnston noted other towns organize their parking information in a different format but the Commission did not think that mattered.

With Councilmember Hillberg in attendance, the commissioners took the opportunity to discuss the Council's parking concern details further. Councilmember Hillberg summarized that at a minimum, the Council wants a definition for "temporary" parking and a better fire response understanding. Commissioner Dix pointed out that the Zoning Code addresses private property parking and while this discussion will focus only on public ROW parking, the Zoning and Tree Codes may warrant reference as well. The commissioners agreed to table this discussion until their November meeting in hopes the safety audit data will be available by then.

New Business: ROW MASTER PLAN

Councilmember Hillberg reported the Town is working with CREÄ Affiliates on the ROW Master Plan now. He noted a community input meeting was held this summer, and another one will take place next week to show design alternatives. Councilmember Hillberg pointed out the alternatives will include discussion about streets, pedestrian safety, parking suggestions, gateway treatments, a village square, boulevard slowing options, lighting, types of paths, and visibility standards to include vegetation guidelines. The commissioners agreed since the parking issue will be included in the ROW Master Plan discussion, that understanding the Town's Master Plan for the ROW first is critical. They agreed therefore to wait until November to hear the outcome of the community input to include as well.

New Business: Historic Homes

Deputy Clerk Kulp reported she did not hear back from the Council yet on their feedback of studying historic preservation. Commissioner Dix suggested historic homes could even potentially tie into our Comp Plan. The Commission agreed there is so much to learn about historic preservation and its importance here. Planner Green noted

incentives would be an important piece of that process. The Commission therefore agreed to re-request permission from the Council to study historic home preservation. Deputy Clerk Kulp agreed to re-relay the Commission's request to the Council.

Adjourn: Chairperson Jochums had to leave early so Acting Chair Kendall moved to adjourn the meeting. Commissioner Johnston seconded. Meeting adjourned at 8:30pm. Vote: 3 For, 0 Against. Motion carried.

Next Meeting: The Commission suggested Commissioner Yen host the next meeting at his home on Thursday, November 20, 2014, 7:00pm.

Respectfully submitted,
Angela Kulp, Deputy Town Clerk