

TREE-REMOVAL-PERMIT-APPLICATION CHECKLIST (Page 1 of 2)

Please complete the following checklist accurately. It is an important part of your permit application -- submitting an incomplete application may delay the issue of your permit. The checklist is used to determine the project's compliance with local ordinances prior to permit issue. It is intended to assist you in complying with these requirements.

Please describe the nature of the proposed project:

1. List any tree-removal permits previously granted to the subject property and the date issued.

permit no. _____ date _____
permit no. _____ date _____
permit no. _____ date _____
permit no. _____ date _____

2. List any other open permits granted to the subject property, e.g. building permits, ROW permits, etc. and the date issued.

permit no. _____ date _____
permit no. _____ date _____

3. Does the proposed tree removal include a landmark or significant tree? If so, please indicate the justification for removing this tree. Refer to BAV MC 16.25.040 (2) for a list of conditions under which landmark / significant trees may be removed. Attach additional sheets, if needed.

yes no

4. Have you prepared a site plan showing the approximate location, size, and species of ALL protected trees on your property, including those proposed for removal? You must submit a plot plan with this information as part of your application.

yes no

5. Have you calculated the tree units that will remain AFTER the proposed tree removal(s)?

yes no

You must submit a spreadsheet with this calculation as part of your application. The spreadsheet should include:

> a list the trees that will remain on the property, the diameters and equivalent tree units for each tree, and the percentage of the tree that sits on the your property,

> the size of your property in square feet, and

> your calculation of the tree units that will remain on your property after the proposed tree removal.

Refer to BAV MC 16.25.020 for a definition of tree unit and the method for calculating.

5. Do the tree units calculated meet the minimum required per BAV MC 16.25.050?

yes no

If not, you must apply for an exception under BAV MC 16.25.140.

TREE-REMOVAL-PERMIT-APPLICATION CHECKLIST (Page 2 of 2)
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- 6. Are you required to prepare a tree-protection plan per BAV MC 16.25.130? If so, please attach your tree-protection plan to your application. yes no

- 7. Are you required to submit a report from a qualified professional to substantiate your application per BAV MC 16.25.060? If so, please attach the report to you application. yes no

- 8. Are you required to plant additional trees as mitigation per BAV 16.25.120? If so, please attach a tree mitigation plan that satisfies the requirements of BAV MC 16.25.050(3) as part of your application. yes no

I certify under penalty of perjury that i an the owner or the duly authorized agent of the owner of the property for which this permit application is made and that all information furnished in support of this application is true and correct.

NAME (type or print): _____ ADDRESS: _____

SIGNATURE _____ OWNER AGENT DATE _____

HOLD HARMLESS AGREEMENT:

I certify that I or my authorized agent have reviewed and do understand all pertinent and applicable Federal, state, county, and Town of Beaux Arts Village laws, regulations, codes, and requirements to construction of the proposed project and that the project described in the permit application documents complies with these laws, regulations, codes, and requirements in all particulars.

I hereby agree as a condition of permit issue to hold harmless the Town of Beaux Arts Village, its officers, agents, and employees and to indemnify them from all liability, loss, and expense, including reasonable attorney's fees, that the town, its officers, agents, or employees may incur by reason of the issue of such permit and all other acts taken by the the Town of Beaux Arts Village relating to the work described under the permit documents, including but not limited to plans examination, issue of permit(s), inspections, and approval of construction and issuance of certificates of occupancy.

I further certify that I am the owner of the property described in the permit application documents.

SIGNATURE _____ DATE _____