



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

January 9, 2018
Stowe

SWEARING IN: Clerk/Treasurer Spens administered the Oath of Office to newly elected/re-elected members: Mayor John Gillem, Councilmember Tom Stowe, Councilmember Aletha Howes, and Councilmember Hans Juhle.

Mayor Gillem called the meeting to order at 7pm.

PRESENT: Mayor Gillem, Councilmembers Aletha Howes, Hans Juhle, Paula Dix, and Tom Stowe.

EXCUSED: None. (The Council has one vacancy.)

STAFF: Clerk/Treasurer Sue Ann Spens, Town Attorney David Linehan, Deputy Clerk Angela Kulp.

GUESTS: WABA President Susan Bogert; Forrest Kulp; Rick Corra.

MINUTES: Councilmember Stowe moved to approve the December 12, 2017 minutes, as amended. Councilmember Juhle seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

WARRANTS: Councilmember Stowe moved to approve the December 31, 2017 warrants, numbers 14809 through 14831 in the amount of \$47,050.84. Councilmember Dix seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Councilmember Stowe moved to approve the January 9, 2018 warrants, numbers 14832 through 14841 in the amount of \$15,485.27. Councilmember Howes seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

CLERK'S REPORT:

EMAIL: Clerk/Treasurer Spens reported that she is working with two firms to determine how best to provide email service with archiving for Town staff and electeds. She noted that our service cost will increase from about \$300 per year to about \$700 per year because of the added cost of archiving services as required by state statute. She noted that in addition to the six Mayor/Council addresses, the two Clerk addresses and the address for the Town Marshal, she recommends that we get addresses for our contract Building Department professionals, i.e. our Building Official, Town Planner, and Town Engineer. This will add slightly to our annual expense but, because our contract professionals also work for other entities, it will also keep Beaux Arts correspondence separate from that of other entities and add a level of privacy for our contract professionals. The Council agreed with this suggestion.

NEW BEAUX ARTS WEBSITE: Clerk/Treasurer Spens reported that she has started working with our new website provider. The website architecture is in place, and she has

been trained in how to upload content. Over the next few weeks, she will begin that process and will do a lot of content clean-up at the same time. She asked the Council if they have a preference for the number of months of information we keep online. It was the consensus of the Council that a rolling year of minutes, agendas, bulletins, etc. is sufficient since anyone can ask for copies of older information.

WRIA 8: Clerk/Treasurer Spens reminded the Council that they have been asked to ratify the 10-year update to the Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Chinook Salmon Conservation Plan by March 31, 2018. Full details of the updated plan are available online at <http://www.govlink.org/watersheds/8/reports/chinook-plan-update.aspx>. Action to ratify the plan will be on the February agenda.

COUNCIL/PLANNING COMMISSION VACANCIES: Clerk/Treasurer Spens and Deputy Clerk Kulp will advertise Council and Planning Commission vacancies in the upcoming Town bulletin.

MARSHAL'S REPORT: No report. Mayor Gillem will reach out to Town Marshal Jeff Jochums to help him find a Deputy Marshal, as Scott Harpster has resigned.

WATER REPORT: No report.

WABA REPORT: WABA President Susan Bogert reported that:

- The Winter Dinner is scheduled for January 27th.
- The Board has nominated the following trustees: Eugenia Yen, At Large, and Dan Orr to complete John Clemett's term.
- The Board has completed work on its budget for the coming year and decided that a dues increase of \$100 per year will cover increased costs for insurance and dock/landscape maintenance. (They had originally predicted the increase would be as much as \$120.)

APPEARANCES: Deputy Clerk Angela Kulp and Forrest Kulp asked to speak to the Council about the new traffic-counting equipment. They reported that the new equipment is sturdier than the previous but is more cumbersome to program after data collection. They are working out the best way to download information and generate reports, because the reports don't automatically append. After some discussion, it was agreed that they will continue working to make the new equipment more useable so that traffic data is available soon.

PLANNING COMMISSION APPOINTMENTS: Mayor Gillem stated that he has appointed two residents to fill vacancies on the Planning Commission and is working to fill the remaining vacancy in Position No. 2. He asked the Council to confirm the following appointments:

- Jeremy Laws to Position No. 5 replacing Aletha Howes for a term the expires on December 31, 2023, and
- Steve Tegeler to Position No. 3 replacing Hans Juhle for a term that expires on December 31, 2021.

MOTION: Councilmember Stowe moved to confirm the appointment of Jeremy Laws to

Planning Commission Position No. 5 for a term that expires on December 31, 2023.
Councilmember Dix seconded.
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

MOTION: Councilmember Stowe moved to confirm the appointment of Steve Tegeler to Planning Commission Position No. 3 for a term that expires on December 31, 2021.
Councilmember Juhle seconded.
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

PUBLIC HEARING: PROPOSED ORDINANCE NO. 433 AMENDING THE ZONING CODE: Mayor Gillem briefly recapped the Council's actions to date and noted that the Council may take of the following actions:

1. Pass the ordinance adopting the changes as proposed by the Planning Commission. If the Council chooses this action, no public hearing is needed, because the Planning Commission and the Council have already fulfilled all hearing requirements.
2. Pass the ordinance after making minor changes, e.g. to correct grammar or spelling. If the Council chooses this action, it must open a public hearing but would not need to send the proposed changes back to the Department of Commerce before adopting the ordinance.
3. Propose substantive changes. If the Council chooses this action, it must open a public hearing to allow for comments on those changes. In addition, it cannot pass the ordinance tonight, because the Department of Commerce must be given another opportunity to review the changes before they are adopted.

MOTION: Councilmember Howes moved to pass Ordinance No. 433 as currently written.
Councilmember Dix seconded.
Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

PROPOSED ORDINANCE NO. 434 CREATING A STORM-WATER UTILITY:
Councilmember Stowe stated that he and Mayor Gillem discussed the funding aspects of the creation of a Storm Water Utility (SWU). Based on that discussion, he would like to continue preparing the ordinance for adoption but not take action to pass the ordinance until some of the needed capital improvements can be completed. He explained that once the SWU is created, it must be operated as a self-funding enterprise, which means that capital-improvement funds currently available in the Cumulative Reserve #103 could no longer be used for improvements to the Storm Water system. In that case, the initial SWU fee would have to be much larger to cover capital improvements, ongoing maintenance and operating expenses.

On discussion, the Council decided that the threshold for deciding to pass the SWU ordinance should be completion of most, if not all, the expensive system upgrades and repairs. At that point, regular operations and maintenance will be the primary SWU expenses.

Town Attorney Linehan asked if the current Comprehensive Plan addresses a Stormwater Utility. If not, the Comp Plan may need to be amended. He added that all classes of customers served by the SWU must be treated equitably, so a rate study will be needed to set fees.

NEIGHBORHOOD TRAFFIC MITIGATION: Mayor Gillem mentioned that he plans to meet with Marie Jensen, Joyce Nichols, and John Murphy with the City of Bellevue to introduce himself and keep our dialog with them open.

MAYOR PRO-TEM AND COUNCIL DUTIES: Clerk/Treasurer Spens explained the need to replace former Mayor ProTem Gillem, now that he has been elected Mayor.

MOTION: Councilmember Howes moved to select Councilmember Stowe as Mayor ProTem. Councilmember Dix seconded.

Vote: 3 For, 0 Against, 1 Abstain (Stowe). Motion carried.

Clerk/Treasurer Spens then explained that councilmembers in Beaux Arts Village are much more involved in the daily operations of the Town than in most cities. She directed attention to the Organization Chart prepared by former Mayor Leider, noting that the division of duties as depicted can be changed according to the current Council's preferences.

After some discussion, it was the consensus of the Council to take a month to consider what duties best match their talents and interests vs. what duties might be leveraged to other residents, and resume the discussion in February. Mayor Gillem will update the Organization Chart as assignments are determined.

MAYOR AND COUNCILMEMBER REPORTS:

EMERGENCY PREPAREDNESS: Councilmember Dix reported that she has found a captain for the last block.

STORM WATER GRANT: Councilmember Stowe reported that we are still waiting to hear an answer from FEMA on our grant application. He has also started searching for funding for the water-line replacement project.

SOUND CITIES ASSOCIATION: Councilmember Stowe reported that he plans to attend tomorrow night's SCA meeting and will re-introduce our list of proposed legislative items from 2017.

POINTS CITIES MAYORS MEETING: Mayor Gillem stated that he attended the January Points Mayors meeting.

AWC TRAINING: Clerk/Treasurer Spens will look into training for elected that is available online or by webinar and circulate the list to Councilmembers.

NEXT MEETING: The next regular Council meeting is scheduled for 7:00 pm on Tuesday February 13, 2018 at Councilmember Dix's home.

ADJOURN: Councilmember Stowe moved to adjourn the meeting at 9:25 pm. Councilmember Juhle seconded.

Vote: 4 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens
Clerk-Treasurer