



TOWN OF BEAUX ARTS VILLAGE

TOWN COUNCIL MINUTES

December 12, 2017
Hillberg

Mayor Leider called the meeting to order at 7pm.

PRESENT: Mayor Leider, Councilmembers John Gillem, Mike Hillberg, Paula Dix, Wade Morlock, and Tom Stowe.

EXCUSED: None.

STAFF: Clerk/Treasurer Sue Ann Spens.

GUESTS: Water Supervisor Bob Durr, WABA President Susan Bogert; Planning Commissioner (and Councilmember-elect) Hans Juhle; Gary Marshall; Walter Scott; Bellevue resident Tony Garana.

MINUTES: Councilmember Stowe moved to approve the November 14, 2017 minutes, as amended. Councilmember Morlock seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

WARRANTS: Councilmember Hillberg moved to approve the December 12, 2017 warrants, numbers 14779 through 14808 in the amount of \$27,968.59. Councilmember Gillem seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

CLERK'S REPORT:

ELECTIONS AND VACANCIES: Clerk-Treasurer Spens recapped the results of the November 2017 Council elections and remarked that there will be time set aside before the January 2018 meeting is called to order to administer the oath of office to the re-elected and newly elected members. Councilmember Gillem's election to Mayor creates a vacancy in Council Position 2 for an unexpired two-year term to be filled by appointment/confirmation. It also creates a vacancy in the Mayor ProTem position, which the Council should fill by election during the January meeting.

Ms. Spens also mentioned that she will set aside time on the January agenda for a discussion of Councilmember areas of responsibility, based on the most recent Beaux Arts Village Organization Chart.

WRIA 8: Clerk/Treasurer Spens reported that the WRIA Salmon Recovery Council has approved a 10-year update to the Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Chinook Salmon Conservation Plan and is asking local government partners to review and ratify it by March 2018. She will schedule time on either the January or February agenda for Council discussion and action. Full details of the updated plan are available online at <http://www.govlink.org/watersheds/8/reports/chinook-plan-update.aspx>.

WEBSITE UPGRADES: Clerk/Treasurer Spens reported that she contacted three firms that specialize in developing and hosting small-city websites and obtained proposals from each. She spoke with representatives from each firm, and all were enthusiastic about helping us with our website upgrade. Based on these conversations and her review of the proposals, she recommended that the Town engage MunicipalImpact.com as the best combination of security and price of the three. In addition to providing timely and accurate information to our residents and others who are interested in Beaux Arts, MunicipalImpact.com offers several new features that will be immediately useful, including an Alerts function that will push important information, including emergency alerts, to our residents via text and email, and functions for Events and Recent news that can be used to distribute other news. All of these functions are provided by subscription, so residents can add or subtract them as desired. They also offer add-ons that may be of interest to us in the near future, e.g. online billpay for water bills. It was the consensus of the Council that Ms. Spens should begin working with MunicipalImpact.com on the website upgrade project.

MARSHAL'S REPORT: No report.

WATER REPORT: Water Supervisor Bob Durr reported that Town Engineer Stacia Schroeder has completed design work for upgrades to the water-distribution system in the vicinity of 102nd/103rd and SE 27th/SE 28th and estimates that the work will cost about \$200,000 to complete. The project documents are ready for bidding now, but the question of funding them remains. Mr. Durr noted that the deadline for obtaining a loan from the Washington State Public Works Board (PWB) for 2018 has passed; he sees three options:

- Put the project on hold for a year and apply for a PWB loan. Loan funding, if granted, would become available in July 2019.
- Go forward with the project now after finding another funding option, which could include a loan from the Cumulative Reserve fund.
- Put the project on hold until other funding becomes available.

After a brief discussion, it was the consensus of the Council to choose this last option.

WABA REPORT: WABA President Susan Bogert reported that:

- The WABA Board is considering adding security cameras to the beach. Responses to an initial poll have been enthusiastic, so the Board plans to determine how best to proceed.
- The Board has given the Dockmaster authorization to expand the kayak and paddle-board storage area.
- The Christmas Ship is scheduled to visit Beaux Arts beach on Tuesday December 19th; the bonfire is expected to be started around 7:30 pm.
- The Board seeks trustees to replace Peter Bowen and John Clemett.
- The Board has started work on its budget for the coming year and is expecting a dues increase of about \$120 per year to cover increased costs for insurance and dock/landscape maintenance.

APPEARANCES: None.

PUBLIC HEARING: PROPOSED ORDINANCE NO. 431 AMENDING THE 2017

BUDGET: Clerk/Treasurer Spens explained that the 2017 Budget must be amended for two

reasons: the ROW Improvement Project at SE 30th / 105th SE cost more than anticipated because of the need to provide traffic control and the Water Department had to replace the water pump when the old pump failed unexpectedly. She noted that, because the anticipated project to upgrade the Storm Water System was put on indefinite hold, total expenditures for 2017 are nearly \$200,000 less than originally budgeted.

Mayor Leider opened the public hearing at 7:35 pm. As there were no comments from the public, he closed the hearing at 7:36 pm.

MOTION: Councilmember Hillberg moved to pass Ordinance No. 431 amending the 2017 Budget Ordinance No. 427. Councilmember Stowe seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

PROPOSED ORDINANCE NO. 432 ADOPTING THE BUDGET FOR 2018:

Councilmember Gillem recapped the changes that were made based on Council input at the November meeting.

MOTION: Councilmember Hillberg moved to pass Ordinance No. 432 adopting the budget for 2018. Councilmember Morlock seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

PROPOSED ORDINANCE NO. 433 AMENDING THE ZONING CODE:

Clerk/Treasurer Spens explained that new Town Attorney David Linehan has prepared an ordinance to amend the Zoning Code in line with recommendations made by the Planning Commission. He also pointed out that State statute requires the Town to submit all Zoning Code changes to the Department of Commerce (DOC) for review prior to adopting them. Town Planner Green has submitted the proposed amendments to DOC, but the submittal was not in time for this meeting, and the Council cannot pass this ordinance until next month.

The Council took some time to discuss comments submitted in writing by residents Steve Tegeler and Walter Scott and decided that copies of these comments should be included for further discussion at the January meeting.

The Council also directed Clerk/Treasurer Spens to publish/post public hearing notices so that they may make minor revisions to the proposed amendments before passing the ordinance. Clerk/Treasurer Spens reminded Councilmembers that, if they want to make substantive changes to the proposed amendments as a result of January's discussion, the proposed amendments will have to be submitted to DOC for another review. Town Attorney Linehan will be on hand in January to help the Council determine whether any desired changes are substantive.

NEIGHBORHOOD TRAFFIC MITIGATION: Mayor Leider presented one of the new traffic-counting units, which were purchased to replace the unreliable equipment previously purchased. He noted that even with this purchase, the total dollars expended for equipment is well below the limit the Council set a few months ago. Bill Beck will install the new units as soon as possible so that data collection can begin again.

Councilmember Stowe reported that Bellevue is replacing signage at 108th and SE 16th about

traffic restrictions at that intersection during the evening commute.

STORM WATER UTILITY: Councilmember Stowe explained that creating a Storm Water Utility (SWU) consists of two phases: passing an ordinance to create the SWU as an independent enterprise with separate taxing powers and establishing the fee to be collected from each property. The fee would be memorialized by inclusion in the Town's Fee Resolution.

Clerk/Treasurer Spens reported that she had discussed the SWU with the State Auditors Office and confirmed that a newly created Storm Water Fund would have to be an "enterprise fund", as the Water Department is. This means that the SWU would have to be fully self-supporting through the fees it collects for both operating and capital-improvement costs. She also noted that she provided a number of documents relating to the creation and funding of Storm Water Utilities in Washington and the name of a consultant who specializes in both activities.

Council discussion ensued. It was the Council's consensus to have Town Attorney Linehan craft an ordinance based on the documents provided by Councilmember Stowe to continue the discussion.

MAYOR AND COUNCILMEMBER REPORTS:

ROW TREES: Councilmember Hillberg reported he is waiting for a follow-up report from Tree Solutions outlining the results of their "triage walk" assessing the condition of our public trees. He noted that this assessment found one tree already that should be removed: a diseased madrone. The tree is growing next to a power line, so work to remove it will have to be coordinated with PSE.

ROW IMPROVEMENTS: Councilmember Hillberg reported that work on ROW improvements at the south entrance to Town (SE 30th and 105th SE) is underway and should be complete by the end of the week. He is developing a water plan for next year.

Councilmember Hillberg also reported that planning is underway for additional work on the 108th Ave SE ROW. He reminded the Council that he will no longer be a Councilmember next year, but he would like to remain involved as a volunteer in this project and a nearly completed project to consolidate the Town's tree databases. To make that work easier, he would like to keep his Council email address, if possible.

EMERGENCY PREPAREDNESS: Councilmember Dix reported that she is still working to find a captain for one last block.

STOP SIGN INSTALLATION: Councilmember Gillem asked about the status of the proposed stop-sign installation along the Arterial. Councilmember Stowe replied that he was working to coordinate the sign installation with the painting of a stop bar but neither he nor Town Engineer Schroeder have been able to schedule Apply-A-Line to complete this work. He will move forward with the sign and make plans to have the stop bar painted next year when the dry weather returns.

THANK YOUS: Mayor Leider stated that he had nothing to report, but he did want to thank

outgoing Councilmembers Hillberg and Morlock for volunteering to attend to the Town's business.

NEXT MEETING: The next regular Council meeting is scheduled for 7:00 pm on Tuesday January 9, 2018 at Councilmember Stowe's home. Clerk/Treasurer Spens explained, due to the number of new members, she wanted to hold this meeting at the house of a "veteran". She will prepare a meeting calendar for the first half of 2018 that follows an appropriate rotation and will fill in the remainder of the year when a fifth Councilmember is appointed to Council Position No. 2.

ADJOURN: Councilmember Dix moved to adjourn the meeting at 8:32 pm.

Councilmember Stowe seconded.

Vote: 5 For, 0 Against, 0 Abstain. Motion carried.

Respectfully submitted,

Sue Ann Spens
Clerk-Treasurer