



Town of Beaux Arts Village

10550 SE 27th St, Beaux Arts, WA 98004

Town Office: 425.454.8585 Building Department: 425.269.6985

bldgdept@beauxarts-wa.gov

COMPLAINT FORM

Instructions: To initiate a code enforcement request fill out this form completely. Sign and date and send to the above address or email.

Date of Complaint:

Location Address of Complaint:

Property Owner Name:

Property Owner / Tenant Contact Information:

Nature of Complaint:

Details of Complaint: (Be specific as to time, duration, location of violation, identities of responsible parties, action to parties and nature of complaint)

Complainant Information:

Name:

Address:

Phone:

Email:

Do you have a need for the complainant information to be kept confidential? Y/N

Notice: *The information contained in this complaint is a public record subject to disclosure under the Washington Public Records Act (RCW42.56) and may be requested and inspected by any person. The identity of a complaining party (complainant) may be withheld from public inspection at the Agency's discretion if the complainant indicates that disclosure will endanger a person's life, physical safety, or property. However, if a court case is filed as a result of this complaint, the complainant's identity may be disclosed regardless of a request that it be withheld.*

Signature of Complainant:

Date signed:

STAFF USE ONLY:

Date Received:

By:

Referred to:

Action Taken:

Code Violation:

Permit # or Project:

Code Enforcement:

Response Date:

Anticipated Closing Date:

Final Closing Date:

Complaint # C__ - __